

RECRUITMENT MATERIAL SUMMARY (Totals)
December 2014

1.	Admission Applications	310
2.	Catalogs/CD's	240
3.	View Books	160
4.	Pell Applications	110
5.	Schedules	310
6.	Financial Aid Brochures	
7.	Other (Miscellaneous)	

AMERICANS WITH DISABILITIES REPORT 2014- 2015

DATE	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
TOTAL # OF ADA SUDENTS ENROLLED	79	82	83	83	66							
TOTAL # OF REQUEST *PENDING	11	17	20	20	11							
SIGHT IMPAIRED	0	0	0	0	0							
# OF HEARING Impaired using ***Interpreters	2	2	2	2	0							
# OF CLASSES Students Request Desk with Chair for classrooms	8	8	8	8	5							
Wheel Chair or Impaired Health Using ****Note taker	2	2	2	2	2							
**Students Requiring Emergency Care	0	0	0	0	0							

- * Holding for documentation/Rehab or a completed accommodation form from the student.
Waiting for students to meet with Crystal Ingle
- ** Students with health issues needing emergency care
- *** Captionist & Interpreters for hearing assisted through ADA Office, reimbursed by NWSCC ADA.
- **** For students with writing difficulties Note taker obtained through ADA Office, NWSCC ADA.

Lindsey Oliver – Recruitment Manager

December 2014 Monthly Report

<u>Date</u>	<u>Activity</u>
12/1/14	Office duties. Student meetings. Registration.
12/2/14	Ambassador Meeting. Advising/Registration
12/3/14	Mtg with Tom & Jan on Shoals Campus. Picked up Christmas Gifts for Counselors. Delivered packets to Tharptown HS, Belgreen HS, and Phil Campbell HS.
12/4/14	Office duties. Advising/registration. Early Math Scholars Meeting. Delivered packets to Hackleburg HS, Phillips HS, and Russellville HS.
12/5/14	Senior presentation to Lawrence County HS. Traveled to drop off Counselor Christmas gifts and scholarship packets to: East Lawrence HS & RA Hubbard
12/8/14	Visited Colbert Heights High School, Cherokee High School, Sheffield High School. Attended work Christmas party at Oh Bryans. Hosted Ambassador Christmas Party at my house at 6:00 pm.
12/9/14	Traveled to Colbert Heights HS, Muscle Shoals HS, Muscle Shoals Center for Technology, Sheffield HS, and Covenant Christian HS to deliver scholarship packets and counselor Christmas gifts.
12/10/14	Traveled to Deshler HS, Cherokee HS, and Colbert County HS to deliver scholarship packets and counselor Christmas gift. Also attended Student Services Christmas Luncheon
12/11/14	Traveled to Vina HS, Red Bay HS, Haleyville HS, Haleyville Center for Technology, Lynn HS, Winston County Center for Technology, and Winston County HS to deliver Scholarship Packets and Counselor Christmas gifts
12/15/14	Entered grades for ORI107 & IDS299. Traveled to Hamilton HS, Marion County HS, Winfield HS, and Brilliant HS to deliver Christmas Gifts and Scholarship Packets
12/16/14	Office duties. Advising Registration. Ambassador Christmas Party
12/17/14	Worked on NW-SCC Experience Event. Office Duties. Advising/Registration
12/18/14	Sent Merry Christmas Greeting to Counselors. Finished monthly report. Christmas Luncheon.

RECRUITMENT MATERIAL SUMMARY

DECEMBER 2014

<i>Type of Material</i>	<i>Phil Campbell Mail-outs</i>	<i>Phil Campbell Hand Delivered & Displayed</i>	<i>Muscle Shoals Mail-Outs</i>	<i>Muscle Shoals Hand Delivered & Displayed</i>
Admission Applications	<u>15</u>	<u>75</u>	<u>20</u>	<u>200</u>
Catalogs/CD's	<u>15</u>	<u>75</u>		<u>150</u>
View Books	<u>15</u>	<u>75</u>	<u>20</u>	<u>50</u>
Pell Applications	<u>15</u>	<u>75</u>	<u>20</u>	
Class Schedules	<u>15</u>	<u>100</u>	<u>20</u>	<u>175</u>
Prospective Letters				
Information Cards				
Financial Aid Brochures				
Other				