

Minutes for QEP Team Meeting

Meeting commenced at 3:30 p.m. on Thursday, June 22, 2017 in Building 303 Room S-9 Phil Campbell Campus

In Attendance: Crystal Ingle, Amanda Terry, Melissa Thornton, John McIntosh, Andrew Robbins, Timmy James, Sharon Watson, Heather Johnson, Sarah Wright

In Absentia: Meredith Sides, Ed Carter, Kim Tucker, Titus Grisham, MaLea Milstead, Lauren Wright

No one suggested changes to minutes from last meeting.

QEP topics continued to be discussed:

Faculty/staff QEP Survey results were examined.

Crystal: Student Services is a popular topic, but there is concern about establishing Student Learning Outcomes (SLO's) in this area. It would have to be narrowed down.

Andrew: Reading shows up a lot on the survey.

Discussion continued: If Student/Career Services ends up being the QEP area, data could be collected by staff or faculty or both.

Crystal: Implications for the future: There might be other benefits that end up being unintended outcomes, which would be good and something that would have to be addressed in future SACSCOC reports anyway.

There was mention of the Title III grant and how it might mesh with the QEP.

John: Need a "cause" for the QEP to get broad-based buy-in.

Melissa: We could split up topic areas and each committee member write a white paper on the topic chosen to obtain additional info.

Sharon: The first survey was very open-ended, perhaps a survey with choices would get a better response rate. The committee decided to do another survey of faculty and staff that has choices.

Crystal mentioned using focus groups and there was discussion about using Division meetings in August as focus groups for QEP topic discussion and narrowing.

John: Include students in future focus groups. Students were used to establish the previous QEP.

The committee concluded with the decision to administer another survey via Melissa, obtain the results, and plan for focus group discussions in Division meetings in August.

The committee adjourned around 4:45 PM.