

**NORTHWEST-SHOALS COMMUNITY COLLEGE
ACADEMIC AND VICE PRESIDENT'S COUNCIL MINUTES**

July 8, 2014

Members Present: Joan Baltes, Tara Branscome, Ed Carter, Doug Hargett, Joe Hackworth, Judy Hamby, Crystal Ingle, Jacque Jefferys, Heather Johnson, Rose Jones, Tim Kelley, Ginger Long, Steve McGouyrk, John McIntosh, MaLea Milstead, Teresa Roberson, Shelia Smith, Donnie Sweeney, Kim Tucker

Members Absent: Kathy Benson, Tom Carter, Glenda Colagross, April Cookson, Roger Garner, Doug Hargett, Tim Inman, Shauna James, Timmy James, Janet Jones, Ann Lyndon, Alan Mitchell, Lanetta Phillips, Mark Simpson, Rachel Trapp

The Northwest-Shoals Community College Academic and Vice President's Councils met on Tuesday, July 8, 2014, in the Bevill Center – Room 147 on the Shoals Campus. The following is a summary of the items that were discussed at the meeting:

Advising – MaLea Milstead

- Plans for advising are to use Room 110 in Building 127, set up with computers. Advisors will use computers in the front rows and students can use the computers in the back to register themselves after being advised.
- The Student Success Center will have four computers available for data entry and Admissions will also register students.
- Currently enrolled students will receive cards in the mail sent July 14.
- Newly enrolled students will register July 23, 24, and 25.
- The Advising Center requested one person from each division to help for an hour during the newly enrolled student registration days.
- If more help is needed, an e-mail will be sent requesting help for advising.
- Currently enrolled students will be asked to see their advisors.

Compass Scores and Registration – Crystal Ingle

- Students who register for an academic class need a Compass Test score. ACT scores will also be used. Short-term certificate programs do not require taking a Compass Test.

Mentors for Students – Crystal Ingle

- Intervention for Student Success – Catalog page 29. If a student is placed on academic probation or suspension, students can receive help from the Student Success Coaches. Intervention for these students is not mandatory. Coaches would meet with the student twice a month.
- The Early Alert System is still in place. We are looking into another alert system within Banner that integrates with it. Crystal will find out if we can do this and will present the information to the Academic Council for a vote.

Shoals Scholar Dollars Century Club – Crystal Ingle

- Crystal invited all to join the Shoals Scholar Dollars Century Club and distributed copies of the form. Auction will be held on July 22nd and contributions are needed to raise funds. A list of all donors will be published in the paper and website.

Round Table Discussion

- Learning Communities – Ginger Long - When advising students who test into transitional courses, please keep the following two points in mind: The Transitional Studies Division will offer 3 learning community options for fall 2014. On the Shoals campus, there will be a MW option and a TTH option. At Phil Campbell, there will be a MW option only. The learning communities consist of ORI105, RDG085, ENG093, and MTH090 or 098. Students who test into ENG092 will also add a 1-hour version listed in the schedule as ENG080. Also, any student who tests between 55-61 on the writing portion of the Compass test may skip ENG093 by registering concurrently for ENG101 with a special 1-hour ENG080. This option is available on both campuses.
- Rose – Lighting work around campus - Timers for the lighting in the parking lot only – 11 pm – 6 am would be off – Only one installed is on student drive. A concern is cars left overnight. Timers would save over \$5,000 a year. Buildings will keep lights. We do not have security 24/7.

Rose Jones added that she is participating in a fundraiser for Easter Seals and invited everyone to donate to their cause.

- Teresa Roberson – Shoals Scholar Dollars will conduct the annual auction on August 22 and 23 to raise money for scholarships for Northwest-Shoals. Since this will benefit all of us I would like to encourage you to support this. If you wish to make a Century Club Donation or contribute an item for the auction please contact Teresa Roberson and she will be glad to pick up anything that you donate. Pam Elrod is also working with this committee. The Business Division Meal Deal for Shoals Scholar Dollars on Tuesday, July 22, from 11 until 2. They will be serving barbeque.
- John McIntosh - Unit Plans – Most of them are in very good shape. The committee will go over them one more time. Please turn in all information that is pending.
- Tim Kelley - Compass Scores — Once students take the compass test, if they place in a developmental course, it is better to register students in all developmental courses.
- Construction projects. All sidewalks to building 110 are under construction. Sidewalk will be tied up to the wide side walk in front of building 127. The sidewalk next to building 110 will also be upgraded. Hopefully building 110 will be ready for spring semester. Sign for building 100 has been fixed and the lettering will be uniform around campus.

Grand Opening for the Injection Molding Technology Center will August 21, 2014. Congressman Aderholt will serve as the keynote speaker.