

Faculty and Staff Meeting

Shoals Campus

September 26, 2016

Flush Dates and Cancellations – Rose Jones

The number of flush dates for the spring semester have been reduced to the following dates: November 29th, December 20th, January 5th, and January 6th. This would allow more time for students to make a payment. It is estimated around 75% of our students receive financial aid. All students are sent an e-mail by Admissions notifying them of payment.

Cancellation for courses is based on the number of students, major, class offerings and if a student is scheduled to graduate.

Student Payment Plans – Rose Jones

Payment plans for students were considered at one time in the past, however, were not put in place because the College is still liable for payment.

IT Update – Alan Mitchell

New funding will allow our IT Department to upgrade labs. Upgrades are made through the recommendation of a technology committee depending on need. The IT Department will also be working to improve and expand Wi-Fi service in all areas of the College. The plan is to add another 100 Megabits to connect to the Phil Campbell campus and to upgrade from 100 to 250 Megabits for the Shoals campus. This will allow the College to have a backup in case we lose a line. Our network is 15 to 20 years old and has speed limitations. New funding will make it possible to replace it. Technology upgrades also include the purchase and update of more teleconferencing equipment.

Orientation, Grade Changes and Early Alert System – Crystal Reed

ORI107 can be now counted in Area V for graduation.

Students have to request course forgiveness through the Admissions office.

Crystal Reed reminded everyone to utilize the Early Alert System in a timely manner.

The Advising Center is piloting Advisor Track for the spring semester.

Shoals Scholar Dollars contributions can be made through the “Pay it Forward” event at all Lauderdale and Colbert County banks on Fridays.

There will be a Fall Cookout on the Shoals Campus tomorrow. Organizations and clubs can set up tables for the event and should contact Marchia Oates.

Crystal Reed asked everyone to encourage students to graduate. Dr. Lee added how important it is to improve our graduation rate, which is at 13%. Both SACS and Department of Education is looking at it.

Title III Grant – John McIntosh

The College will start using funds from the Title III Grant beginning October 1. During the first year, funds will be used for technology upgrades. The second year, funds will be used to improve student success and a career center for each campus. An instructional designer will be hired the third year to improve the quality of our distance education courses.

Enrollment – John McIntosh

Total enrollment for the fall is 3,764 students.

Attendance Verification

Periods for add/drop, attendance verification and reinstatement were reviewed and importance was stressed to make sure our records are accurate.

Strategic Plan – Rose Jones

The 2016-2017 Strategic Plan includes Student Recruitment and Retention. The plan also includes assessing the cost of hiring a grant writer to get more funding.

Maintenance Updates – Rose Jones

Maintenance is working around campus to update gutters for the Gym, Cosmetology and Building 103. The storm shelters passed inspection.

Miscellaneous Items – Rose Jones

The Health Department will be on campus tomorrow to administer flu shots and perform Wellness Screening for employees.

The College has been selected as the USA Skills District competition site for the second year. We are planning a meeting this November for planning and we will need help from volunteers.