

Business Division Meeting
August 17, 2016 12:30 p.m.
Bevill Center Auditorium

Attendance: Joan Baltes, Stephen Chandler, Tywana McClinton, Desiree South,
Teresa Roberson, Jeff James, Pam Peters, Edwin Carter

Actions/Items of Discussion:

1. Brief discussion of upcoming events/dates:
 - a. First day of class on 8/22/16
 - b. College day on 8/24/16 (Shoals) and 8/25/16 (PC).
 - c. Professional Development & ACCA on 11/20/16 thru 11/2/16
 - d. Last day of semester on 12/19/16.
2. Initiatives from the President retreat were discussed. Committees have been formed to address the following – Recruitment and Retention, Student Union, Grant writer, Full service career center, improved communications, improved employee morale, maintenance priority, improved customer service, improved technology, and program viability. As a part of improving communications, the college will release a periodic newsletter.
3. When ordering paper, be sure to specify whether or not it is for a walk-up copier.
4. First draft of Spring schedule is due.
5. Congratulations to the CIS department for their efforts in starting the Cyber Security program and to Teresa Roberson and Steve Chandler for their quotes in the local newspaper.
6. We will redesign the OAD curriculum to include more business and CIS classes and to reduce the number of options in the program. Hopefully, this will help class loads and maintain the program's viability.
7. Teresa Roberson is still working on the "skills' competition.
8. Meeting adjourned.