

NORTHWEST-SHOALS COMMUNITY COLLEGE
ACADEMIC COUNCIL MINUTES
November 4, 2014

Members Present: Joe Hackworth, Crystal Ingle, Rose Jones, Daron Good (for Heather Johnson), Tim Kelley, John McIntosh, Teresa Roberson, Mark Simpson, Shelia Smith, Kim Tucker

Members Absent: Ed Carter, Tom Carter, Glenda Colagross, Roger Garner, Timmy James, Ginger Long, Steve McGouyrk, Desiree South, Rachel Trapp

The Northwest-Shoals Community College Academic and Vice President's Councils met on Tuesday, November 4, 2014, in the Bevill Center – Room 147 on the Shoals Campus and in the Library – L13 – Phil Campbell Campus. The following is a summary of the items that were discussed at the meeting:

New Intranet Site – April Cookson

April Cookson worked to update the College's intranet. Links on the left were all updated including quick links. A computer repair request is still pending. Twitter information in the website is now showing the latest information on the main page. A button will be created for Advising. If you have any suggestions, please e-mail April Cookson. Links to get to Banner and documents were also added to the new site.

Scheduling Events in Building 127 – Ed Carter

If there are any events being scheduled in Building 17, please let Ed Carter know or call Helen Young. Unless there is a conflict, there will not be any problem to have your event in the building 127, inside classrooms, or in front of the building.

Changes in the HVACR and Welding Programs – Joe Hackworth

DPSE is requesting changes in the certifications for the Career Tech Areas. A student in the Welding Program that takes any four of these courses can get a Short Term Certificate according to the layout presented by Joe Hackworth. (Handouts were distributed to everyone). This also helps when completing Perkins reports. Any changes should be notified to SACS. Motioned was made by Rose Jones, Roger Garner seconded the change, and all members agreed to it.

Program Review Policy Committee – Dr. Timmy James

Committee is revising programs. The main goal for this committee is to find out what you like and you don't like for these review. Please send back your input, so that I can present information to the committee. Timmy will be sending an e-mail.

The IOA is working on a new project to create a new organization that will be called the Instructional Administration Organization to network with other schools around the state. Every college will nominate one person per school to start this organization. Training will be offered to members, group will set up by-laws, and it has the potential for helping train future leaders. The President will nominate the person that should represent the College. Please submit your nomination to propose it to the President. Some of the training will be done online. Being a member of the IOA helps network and learn from other colleges.

Course Placement – Crystal Ingle

Handouts of the Placement Test Exemptions were distributed by Crystal Ingle. ACT exam is now required to be taken. Policy is being reviewed and should start in the summer 2015. The goal is to make sure students are placed in the right courses.

Round Table Discussion

Tom Carter reported the plan to print the summer/fall schedules is not going to happen in 2015. He also asked division chairs and head department persons to encourage instructors to check their rolls to ensure they are correct.

Timmy James reported some transcripts in Banner were not correct when they were converted from the old system. A few problems including incorrect titles for course and incorrect GPA have been identified. The Admissions office is working on correcting all transcripts for currently enrolled students.

Rose Jones - Building 110 – It is expected that furniture will be delivered the first week in December. Please call the Vice President's office to inform us if you are going to be absent in case we need to contact you.

Sheila Smith reported Donna Sykes received an award. She also reported that there will be a visit from the Nursing Program accreditation agency that will be coming to the College in January. In the LPN Program, all eighteen students completed the program successfully.

Trent Randolph asked to e-mail him any information about awards received by employees or programs at the College.