

NORTHWEST-SHOALS COMMUNITY COLLEGE
ACADEMIC COUNCIL MINUTES
February 14, 2017

Members Present: Debbie Benson, Ed Carter, Tom Carter, Christopher Demorse, Roger Garner, Brittney Humphres, Timmy James, Rose Jones, Craig Sockwell for Heather Johnson, Tim Kelley, Tim Maupin, John McIntosh, Medina Peebles, Crystal Reed, , Teresa Roberson, Mark Simpson, Kim Tucker

Members Absent: Dr. Glenda Colagross, Rachel Trapp

Also in Attendance: Dr. Humphrey Lee

The Northwest-Shoals Community College Academic Council met on Tuesday, February 14, 2017 in the Bevill Center – Room 141 on the Shoals Campus and Building 302 OC – Room 307B on the Phil Campbell Campus. The following is a summary of the items that were discussed at the meeting:

- **Summer Schedule and Catalog Changes**

Changes to the summer schedule are due tomorrow. Daron Goodloe is working with the Final Exam schedule to make sure all times and dates are covered.

Rose Jones thanked everyone who has volunteered to help with NW-SCC Experience and Skills USA District Competition.

Changes to the new catalog should be submitted to the Vice President's office the first week in March. All courses should be listed in the catalog for all programs.

- **Campus Work – Dr. Humphrey Lee**

Campus Work made a presentation to the Board on its findings after interviewing representatives of all colleges regarding IT needs. Suggestions were made that included sharing services among colleges and cloud-based systems. Services that could be shared included HR, Purchasing and Payroll.

Mark Heinrich has announced his retirement due to illness. A position announcement has been posted to search for a new chancellor.

- **NW-SCC Experience – Tom Carter**

Experience Days have been scheduled for February 27 and March 1 on the Phil Campbell Campus and February 28 and March 2 on the Shoals Campus. We expect approximated 500 students on the Phil Campbell campus and 650 to 700 students on the Shoals Campus. Trent Randolph will schedule a meeting with all volunteers to provide information and tee-shirts for the event.

- **Diplomas and Graduation – Crystal Reed**

Associate in Science or Associate in Arts for students transferring to a 4-year university are the only two transfer degrees that will print in students' diplomas. If there are any students who want to withdraw from a course they think they do not need, please refer them to the Advising Center.

The new catalog will not include all transfer guides. Instead, students will be directed to the STARS website. Timmy James will go over the information from other colleges to revise the catalog.

Reverse Transfer degrees will be processed in a different way. The National Clearing House will be sending the information to the College.

- **Changes to CIS Curriculum – Teresa Roberson**

Handouts to proposed changes to the CIS curriculum were distributed at the meeting. Courses will be added or deleted to:

AAS Degree - PC Maintenance/Security Option
Certificate – PC Maintenance/Security Technician
AAS Degree – Software Development Option
Certificate – PC Software Technician

Web Development courses were added per Business and Industry request. Teresa Roberson also has received requests from companies in Huntsville for students who know RPG and the course has been added.

Motion to approve the changes was made by Ed Carter. Tim Maupin seconded the motion and everybody voted to accept the changes.

- **Round Table Discussion**

Moodle access is very slow at certain times during the day per Debbie Benson. Timmy James explained that through Title III Grant, improvement will be huge since two separate lines will help alleviate traffic and internet speed will be increased. New WI-FI points are being added to several buildings too. Heather Johnson is part of the QEP committee and the team is getting feedback from faculty and staff to develop a project.

Brittney Humphres reported the accreditation visit to the Nursing department went well and that the final report was positive.